



### **CLOSE CONTACT FLOWCHART**

Please do not panic!! I have no intention of sending newsletters out every couple of days. I appreciate that I have sent out a lot of information in anticipation of the children returning to school and since they have returned. I have attempted to translate some of that information into a flow chart format which you can see below and which will hopefully be easier to follow, should your child be identified as a close contact.

### **INFORMING SCHOOL OF NEGATIVE TEST RESULTS**

Originally I had asked for negative test results to be forwarded to Mrs Lowry by email and to the class teacher by Seesaw. In order to simplify this system for parents and to reduce the number of emails that Mrs Lowry is receiving I would ask you henceforth to:

**FORWARD YOUR CHILD'S NEGATIVE TEST RESULTS (DAY 2 & DAY 8) BY SEESAW TO YOUR CHILD'S TEACHER ONLY.**

I fully understand that this situation is less than ideal, however, I **REALLY APPRECIATE** your incredible support (in forwarding day 2 & day 8 negative results) as I endeavour to ensure that as many children as possible can be in school, as often as possible and yet at the same time provide reassurance to all of our children, parents and staff that school is as safe as we can possibly make it.

It goes without saying that I would really appreciate your continued support in this matter. I have promised staff and I believe that it will serve as a huge reassurance to all parents that I will do a quick follow up call if a parent has forgotten to send through a negative test result. Hence your support would be greatly valued. It is true that I do love to talk, as many of you will know, but as you can imagine, my day could very quickly be taken up making phone calls.

### **POSITIVE PCR TEST RESULT**

Should your child **test positive on a LFD test, please keep your child at home and arrange a PCR test.**

Should your child test positive on a **PCR test** it is **VERY IMPORTANT** that you inform us immediately, so that we can ensure the safety of all other children and staff in the class.

- **During school hours (8.45am – 4.00pm) please contact Mrs Lowry on 028 93353280.**
- **Outside of school hours PLEASE SEND ME A TEXT MESSAGE ON 07359 015420 WITH YOUR CHILD'S NAME AND I WILL RING YOU BACK ACCORDINGLY.**

I am happy to receive messages from 6.30am onwards.

### **SCHOOLS NI APP**

As you are aware the SchoolsNI App will be the **ONLY** means through which I will inform you of a confirmed positive Covid case in your child's class. If you haven't done so already, please download the App from our school website [www.whiteheadps.com](http://www.whiteheadps.com)

This is obviously very important as, the earlier that you receive the message about a positive case, the quicker you can get a PCR test booked and the sooner your child will be able to return to school.

I plan to send a test message tomorrow so that I can be sure that everyone is receiving the messages.



# WPSNU – Close Contact Flowchart

